

## Appendix A

### Request for Proposal Cover Sheet

#### A. Contact Information:

Organization Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Website: \_\_\_\_\_

Principal Contact Person for proposed work \_\_\_\_\_

Phone : \_\_\_\_\_ Email : \_\_\_\_\_

CEO/Executive Director: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### B. Legal Information

Type of organization:

- For-profit
- Non-Profit
- Government
- Education Institution

Federal Employer Identification Number (FEIN): \_\_\_\_\_

Please provide your current DUNS Number: \_\_\_\_\_

#### C. Services

Our organization will be applying for these services (select all that apply):

- Project Facilitator
- Curriculum Developer
- Trainer
- Researcher/Evaluator
- Mystery Shopper
- Grant Writer
- Event Planner

Note: Selected entities will be required to review and agree to the sub-contract that governs this work.

By signing below, my organization commits to:

All materials within the proposal document are truthful and ethical.

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Signed

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Printed Name

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Title

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Date